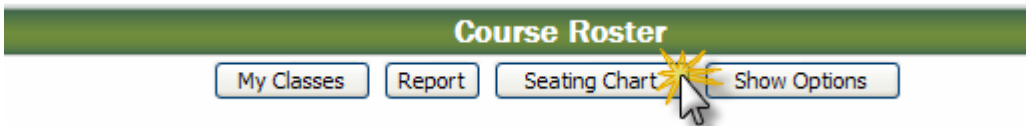


# Teacher Access Center Seating Chart

From the My Classes page, click the **List** link.

My Classes													
Courses:		Current MP Courses	Attendance Date:		8/18/2008	RC Run:	1	IPR Date:		5/1/2008			
Period	Course	Description	Room	Cycles	Marking Periods	Actions							
Building: 2 - Building 2 Staff: Mrs. Kombe													
2	409 - 2	Algebra 1	204	M, T, W, R, F	M1, M2, M3, M4	List	-	-	Def	Score	IPR	RC	Comp
3	411 - 2	Algebra 2	106	M, T, W, R, F	M1, M2, M3, M4	List	-	-	Def	Score	IPR	RC	Comp
6	420 - 1	AP Calculus	106	M, T, W, R, F	M1, M2, M3, M4	List	-	-	Def	Score	IPR	RC	Comp
6	412 - 1	Calculus	119	M, T, W, R, F	M1, M2, M3, M4	List	-	-	Def	Score	IPR	RC	Comp
	CHRS	Mixed Chorus				List	-	-	-	-	-	-	-

Click the **Seating Chart** button.



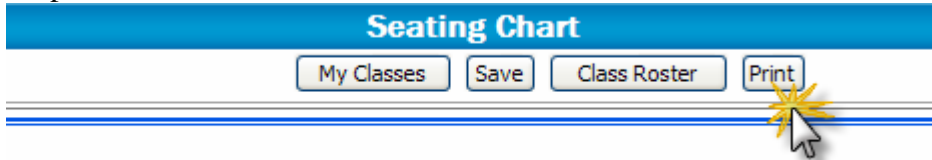
Drag and drop the students to the desired location on the grid.



Click the **Save** button when you are finished.



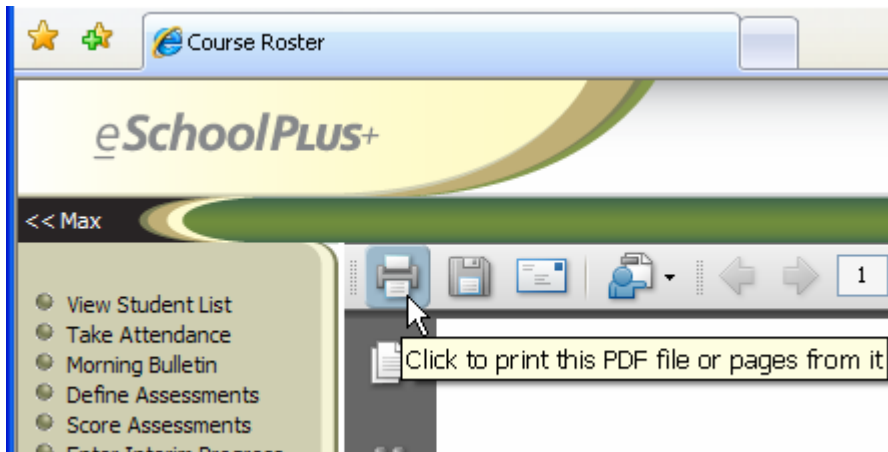
To print, click the **Print** button.



The report will display as a PDF in your web browser. You can print it by choosing the green **Print** button at the top right of the screen.



You can also click the **Print** button on the PDF window.



This report will be stored in the **My Reports** area of the Home screen. To delete the report, place a check in the **Delete** box, and click the **Delete** button.

My Reports		
File Name	Last Modified	Delete
<a href="#">Class Seating Chart 412-1</a>	8/19/2008 11:19:34 AM	<input type="checkbox"/>
		<input type="button" value="Delete"/>

