

Teacher Access Center

Elementary Yearly Averages (FG)

Teacher Access Center uses the term Final Grade (FG) for the Yearly Average. It is automatically calculated by the system.

| MP | | FG |
|----|-------------------------------|-------------------------------|
| 95 | <input type="checkbox"/> Ovr: | <input type="checkbox"/> Ovr: |
| 83 | <input type="checkbox"/> Ovr: | <input type="checkbox"/> Ovr: |

Perform the **RC** process as you normally would for the end of a marking period.

After clicking the **Load From Gradebook** button, your MP6 marks will appear, but the FG column will be blank and grayed out.

Viewing the Final Grade

Summary

| Marks | | | | | | | Yearly |
|-------|----|----|----|----|----|----|--------|
| M1 | M2 | M3 | M4 | M5 | M6 | FG | |
| MP | MP | MP | MP | MP | MP | MP | |
| 85 | 77 | 73 | 71 | 70 | 95 | | |
| 96 | 95 | 92 | 95 | 95 | 83 | | |

The FG will be calculated when the verification sheets are printed. It will **not** display on the **RC Summary** page until after verifications.

You will be able to view (but not edit) the FG only by clicking the **RC** link on your Home Screen.

Changing the Final Grade

If you wish to manipulate the FG you can do so by overwriting the MP6 grade. Follow your campus verification sheet grade change procedures. Remember that the FG will be a natural calculation of the MP grades.

Missing Final Grade

A student will not be issued a Final Grade if he/she has a blank in a marking period in which they were scheduled in your class. Please see your office staff to enter a grade from a previous marking period.

Incomplete Final Grade

If a student has an Incomplete for any marking period grade, the FG will be an Incomplete. Please see your office staff to change a grade from a previous marking period. A marking period grade of NM or EX will be ignored by the system. A student with one of these marks should receive a Final Grade.

First Graders

First graders do not receive report cards for the first marking period. The system has been set to calculate the FG based on MP 2-6 only.

ESNU Grades

ESNU Final Grades will calculate in the following manner:

E = 4; S = 3; N = 2; U = 1. If a student receives 3 of one letter and 3 of another, the system will round up.