

eSchool Plus Notes

Channelview ISD

Home Access Center

In order to allow parents to view their students through Home Access Center (HAC), the parents need to be granted access. You can input a login ID and a password for a parent by clicking on Student Center >> Search >> Choosing the student you want >> clicking on the Demographic folder >> clicking on Contacts >> clicking on the contact you want to add web access to. On the Student/Contact Relationship tab there is a web access box that needs to be checked in order for that person to be able to access HAC.

The screenshot displays the 'Contact Detail' page in a Windows Internet Explorer browser. The browser's address bar shows the URL: <http://cvisd/eschoolplus/Content/Admin/Menu/default.asp>. The page header identifies the user as 'David Jamale Cross' and shows the date '2008/09'. The main content area is titled 'Contact Detail' and shows information for a contact with ID '981826', Building 'Channelview High School', and Grade '10'. The 'Contact Type' is set to 'G - Guardian'. The contact's name is 'Rosiland Cross'. The 'Student/Contact Relationship' tab is selected, showing a relationship of '01 - Mother' and a checked box for 'Living With'. A red arrow points to the 'Web Access' checkbox, which is currently unchecked. The 'Print Flags' section includes checkboxes for 'Registration Labels', 'Attendance Notifications', 'Discipline Letters', 'Schedules', 'IPR Letters', 'Report Cards', 'Medical Letters', and 'Student Fees'. The page footer shows the date and time: '2/16/2009 2:55:27 PM RDOUGHERTY'.

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Then on the General tab there is an area for the login ID and password to be entered. All login IDs are first name.last name of the guardian in question. You

The screenshot shows a web browser window displaying the eSchool Plus Home Access Center. The page title is "Contact Detail" and the user is logged in as "David Jamale Cross". The page shows details for a student with ID 981826, located at Channelview High School, in Grade 10. The "General" tab is selected, showing fields for Contact Type (G - Guardian), Title, First Name (Rosiland), Middle Name, Last Name (Cross), and Generation. Below these are tabs for Student/Contact Relationship, General, Address, Phone, and Contact Links. The "General" tab is active, showing fields for Salutation, Home Language (98, English), Language of Correspondence (98, English), Employer Name, Email Address, Login ID, Password, Last Login Date, and Education Level. A red arrow points to the Login ID field. The page includes a navigation menu on the left and a status bar at the bottom.

Contact Detail 2008/09

ID: 981826 Building: Channelview High School Grade: 10

Save Search List Contact List New

Contact Type: G - Guardian

Title: []

First Name: Rosiland

Middle Name: []

Last Name: Cross

Generation: []

Student/Contact Relationship General Address Phone Contact Links

Salutation: []

Home Language: 98 English

Language of Correspondence: 98 English Use Language For Mailing

Employer Name: []

Email Address: [] Use Email for mailings

Login ID: []

Password: []

Last Login Date: []

Education Level: []

Save Search List Contact List New

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will not be able to see the password here but the system will tell you that a password has already been assigned. This is also where you can change the

The screenshot shows a web browser window titled "Contact Detail - Windows Internet Explorer". The address bar shows the URL: <http://cvisd/eschoolplus/Content/Admin/Menu/default.asp>. The browser's search bar contains "msn" and "Powered by Live Search". The page header features the "eSchoolPlus+" logo and the name "Alyssa Mariah Aldaco". The page title is "Contact Detail" and the date is "2008/09".

The main content area displays the following information:

- ID:** 982836
- Building:** Schochler Elementary
- Grade:** 05

Buttons for "Save", "Search", "List", "Contact List", and "New" are visible. The "Contact Type" is set to "G - Guardian". The "First Name" is "Jennifer" and the "Last Name" is "Culver". The "Generation" is set to "1".

The "Student/Contact Relationship" tab is selected, showing the following details:

- Salutation:** [Empty field]
- Home Language:** 98 English
- Language of Correspondence:** 98 English Use Language For Mailing
- Employer Name:** [Empty field]
- Email Address:** jennifer.culver@servicewire.com Use Email for mailings
- Login ID:** jenculver
- Password:** A password has been defined for this student. To change it, enter a new password.
- Last Login Date:** 1/28/2009 2:24:37 PM
- Education Level:** [Empty field]

At the bottom of the page, there are buttons for "Save", "Search", "List", "Contact List", and "New". The status bar at the bottom shows "Done", "10.11.2.13 - Remote Desktop", "Local intranet", and "100%".

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password for a user. In order to see the guardian's password you need to create an Advanced Search that will give you the information. Go to Student Center >> Click on Advanced Search >> Be sure to include Contacts Names (first and last) as well as Login ID and Web Password in the Custom fields so you can see this information to give to the guardian.

Student Search - Windows Internet Explorer

http://cvisd/eschoolplus/Content/Admin/Menu/default.asp

File Edit View Favorites Tools Help

Google Search

msn Powered by Live Search Search

News Entertainment Video Sports Money Autos Shopping Lifestyle

Student Search

eSchoolPlus+

Student Search 2008/09

Clear Criteria

And/Or	Area	Field Name	Condition	Value	Delete
	Demographic	Building	= (equals)	104	<input type="checkbox"/>
And	Demographic	Current Status	= (equals)	A	<input type="checkbox"/>
And	Demographic	Last Name	= (equals)	acuna	<input type="checkbox"/>
And			= (equals)		<input type="checkbox"/>

List Field Display Selection

Default Custom

Clear All Fields

Area	Field Name	Delete
Contacts	First Name	<input type="checkbox"/>
Contacts	Last Name	<input type="checkbox"/>
Contacts	Login ID	<input type="checkbox"/>
Contacts	Web Password	<input type="checkbox"/>
		<input type="checkbox"/>

Search

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If the guardian you are giving access to has more than one student in Channelview, you need to make sure that the students are linked. Students are linked based on the home address as well as guardian name and priority and type. To link a student you need to check the student's addresses. **Everything on the address screen needs to match.** If the student's address has ST then the guardian's address has to have ST as well. This is why you do not want to abbreviate on any of the addresses. Once you have the student's address correct, go to the contacts, click on the guardian and check their address. Correct any differences. You need to make sure that you have checked all the students this guardian is responsible for. If students are not linked check all the student addresses and make the necessary corrections. Then correct the guardian that the students have in common on 1 student. Then go to each other student, delete that guardian, click new, type in the name, and when the guardian comes up click on it to accept it. Be sure to go to the student/contact relationship screen and click on the web access box, then click on Save. Do this for each student to link them. On the next page there is a screen shot to check on which students are linked to the contact.

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If you want to see what students are linked to which guardian you click on that guardian and then click on the Contact Links tab. The students you have access to will be underlined but all the students linked to this guardian will be listed there.

The screenshot shows the 'Contact Detail' page for Paul Ryan Watts. The page includes a navigation menu on the left, a form for adding a contact, and a table of existing contacts.

Contact Detail
 ID: 948846 Building: Channelview High School Grade: 12

Buttons: Save Search List ContactList New

Form fields:
 Contact Type: G - Guardian
 Title: [Dropdown]
 First Name: Brenda
 Middle Name: [Empty]
 Last Name: Watts
 Generation: [Dropdown]

Tabs: Student/Contact Relationship General Address Phone **Contact Links**

Student	Building	Contact Type	Relationship
<u>Watts, Dustin Travis</u>	2 - Kolarik Ninth Grade Center	Guardian	Mother
<u>Watts, Austin Ray</u>	101 - Viola Cobb 6th Grade Center	Guardian	Mother

Buttons: Save Search List ContactList New

Remember that students who have this person as any type of contact will be listed here.