

eSchool Plus Notes

Channelview ISD

ADVANCED SEARCH FOR DATA VERIFICATION

You can do a search on any data that is in the eSchoolPlus database. These searches are through Advanced Search and will allow you to check your data for PEIMS or any other reason to verify data.

To do Advanced searches go to Student Center>>Search>>Click on Advanced Search tab>>Choose your criteria>>Choose the Custom Fields you want to display>>Enter a name for the Search>>Click on Search

Once you have determined that this is a Search you want to put in a report format or an Excel spreadsheet click on the Report Button>>Choose your Sort fields>>Click on Run

This will now be listed on your Home Page as Student List.

SPECIAL NOTES: If you choose to display a date field, you need to remember to include some limitations on that date field such as “Blank withdrawal date” or the student will list multiple times – once for every date they have. Remember that in the list of areas to use for criteria or display you will see the PEIMS tables listed twice. The first set of PEIMS tables are the Indicators and the second set are the dates and reasons for each PEIMS field.